

REASONABLE ADJUSTMENTS AND SPECIAL CONSIDERATION POLICY

General Principles

Reasonable care will be taken to:

- provide valid alternative arrangements for access to examinations and assessment;
- give attention to the assessment where specific circumstances have arisen at or near to the time of assessment that were not provided for by prior reasonable adjustments;
- ensure that neither a reasonable adjustment or special consideration gives an unfair advantage over other candidates;
- ensure that a reasonable adjustment or special consideration does not reduce the validity or reliability of the examination or assessment;
- ensure that the provision of a reasonable adjustment or special consideration does not mislead the users of the qualification about the candidate's attainment;
- ensure that the provision for a reasonable adjustment or special consideration does not compromise the integrity or credibility of the qualification;
- determine a reasonable adjustment or special consideration in relation to the defined needs of individual candidates;
- consider the candidate's usual methods of learning and producing work when making decisions on a reasonable adjustment or special consideration

All applications for Reasonable Adjustments must be made by either the Teacher/Centre.