



# **BRITISH THEATRE DANCE ASSOCIATION**

## **ACHEIVEMENT AWARD**

### **NOMINATION FORM**

#### **1 WHO MAY MAKE A NOMINATION**

Anyone may nominate anyone else by completing this form and forwarding it to BTDA Head Office, Garden Street, Leicester, LE1 3UA. It is not possible to nominate yourself.

#### **2 COMPLETING THE NOMINATION FORM**

Please complete the nomination form completely and accurately, following the instructions in each section. It is important that you provide as much information as possible about your nominee. Try to explain what their actual contribution or impact has been. You can use additional sheets of paper, but please make sure that you make clear which section you are completing.

#### **3 TIMING OF NOMINATIONS**

Achievement Awards will be presented at the BTDA Annual General Meeting in September. The panel will need to consider the nominations so it is wise to submit your application before the end April in the same year.

#### **4 CONFIDENTIALITY**

All nominations are treated in the strictest confidence. The nominee should **not** be told that they have been nominated, as it is not fair to raise their expectations.

## NOMINEE

*Please clearly print or type the following details about the person you are nominating. You must ensure that all sections of this form are completed, or we will be unable to consider your nominee.*

**I nominate the following person:**

Surname: \_\_\_\_\_

Forenames:

*The information contained in this nomination is strictly confidential and will not be communicated to any person other than those involved in the administration of the award system with the exception of background information provided, which may be used in association with the announcement of achievement award.*

## ***THE RECOMMENDATION***

Please tell us how your nominee has made a significant contribution in their area of activity.

It is important that you give as much detail as possible about what your nominee has achieved which makes them stand out against others.

## DETAILS OF PERSON MAKING THE NOMINATION

### My name and address:

Surname: \_\_\_\_\_

Forenames: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Post code: \_\_\_\_\_

Telephone no: \_\_\_\_\_

Email address: \_\_\_\_\_

Relationship to  
nominee: \_\_\_\_\_

Nominations are assessed on an equal and transparent basis.

By submitting this nomination you declare that the information you have provided is – to the best of your knowledge – accurate and complete. Providing false information may lead to your nominee being removed from consideration for an honour.

Signature

Date

*Please send this form to:*

BTDA Head Office  
Garden Street  
Leicester  
LE1 3UA

Tel: 0116 2622279  
Email: [info@btda.org.uk](mailto:info@btda.org.uk)